

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Bushton and Clyffe Pypard Village Hall, Bushton SN4 7PX  
**Date:** 25 November 2015  
**Start Time:** 6.30 pm  
**Finish Time:** 8.15 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice Chairman)

### **Wiltshire Council Officers**

Alexa Smith – Community Engagement Manager

Pete Smith – Community Youth Officer

Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Broad Town Parish Council – Veronica Stubbings

Cricklade Town Council – Mark Clarke

Lyneham & Bradenstoke Parish Council – Ron Glover and John Webb

Purton Parish Council – Geoff Greenaway

Royal Wootton Bassett Town Council – Johnathan Bourne

Tockenham Parish Council – Diana Kirby

### **Partners**

Wiltshire Police – Insp Ben Huggins & Sgt Donna West

**Total in attendance: 38**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Mary Champion, Cllr Mollie Groom and Cllr Chris Hurst.</p>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 25 September 2015 were agreed a correct record and signed by the Chairman.</b></li> </ul> <p><b>It was noted that Purton was a Parish and not a Town Council.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Bob Jones – Community Area Grant application. Member of Cricklade Garden Club, would not vote on this application.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• NHS Health Checks</li> </ul>
6	<p><u>Spotlight on Partners</u></p> <p>To receive updates from our key partners, including:</p> <p>Wiltshire Fire and Rescue Service</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>NHS Wiltshire</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul>

	<p>Healthwatch Wiltshire</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>Wiltshire Good Neighbours</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>Royal Wootton Bassett Sports Association</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>Royal Wootton Bassett Arts Festival</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
7	<p><u>Strengthening our Communities</u></p> <p><b>Local Policing</b></p> <p>Inspector Ben Huggins outlined to the Area Board changes to the way Wiltshire Police planned to deliver community policing.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That a new Community Policing model was currently being trialled in the Trowbridge area. It had been decided that this pilot would be rolled out county wide during the summer 2016. Exactly what this would mean had yet to be fully decided and was subject of current planning discussions.</li> <li>• The new Wiltshire Police Control Strategy, which was based around the cross cutting themes of High risk victims, High risk offender, Domestic abuse and Cyber crime.</li> <li>• The importance of local communities engaging with the Police, and local intelligence not being lost.</li> </ul> <p>Questions from the floor included:</p> <p>That there were concerns that under the new policing model, local police knowledge could be lost.</p> <p><i>a. Communities would still have local policing, but other officers would be available to help if required. PCSOs would not be lost.</i></p> <p>How can a good level of policing be maintained with cuts having to be made?</p>

*a. There are indeed less resources, so Wiltshire Police has to do something different. The pilot in Trowbridge had proved to be very successful.*

Would any police officers face redundancy?

*a. No, any reduction would be through natural wastage or early retirement.*

Would Special Constable numbers reduce?

*a. No, Specials would continue to be recruited. PCSOs would see their role be given more responsibility.*

Would Wiltshire Police still be supporting Community Speedwatch?

*a. Wiltshire Police would continue to support Community Speedwatch.*

What would happen if Cricklade Police station closes?

*a. New mobile devices were being rolled out, giving officers the freedom to access information and stay in touch whilst remaining on the beat. Officers are now using Wiltshire Council buildings as part of partnership arrangements with Wiltshire Council.*

The point was made that the issue raised at the September Area Board was not directed at the Neighbourhood Policing team, but concerns with the closure of Cricklade Police station.

### **Speed Management**

Inspector Huggins reiterated Wiltshire Police's continued support of the Community Speed Watch schemes across the county, and the good work that the volunteers were carrying out.

The Chairman advised that a future Area Board meeting would look at speed management, any potential questions should be fed back to the herself or the Community Engagement Manager.

The Chairman thanked Inspector Huggins for his presentation.

### **Older People's Event update – Alexa Smith – Community Area Manager**

Points made included:

- Since the previous area Board WF&RS and Wiltshire Council had held a successful event for older people in Royal Wootton Bassett. The event was held on the 14 October in the library and well over 40 people benefitted from the display stands that were set up and speaking to people from a range of organisations, such as Age Concern, Community First and our health trainer Janice Bardwell.

- Outcomes from the event are that the Area Board would be working with local GPs to pull together a directory of the activities which are available in the town for older people, so they only need to look in one place. This could then be promoted and included in new patient packs. Also GPs at Tinkers Lane and New Court surgeries would be hosting an older person's tea party in the New Year to reach out to those who are facing social isolation in the winter months and are outside of the existing groups.

### **Older Peoples Champion – Alexa Smith – Community Area Manager**

Points made included:

- Wiltshire Council wished to encourage Area Boards to identify champions in each of the county's community areas who would have a key role in representing the views of older people and carers at both a local and county wide level.
- Champions would talk and seek the views of older people or carers in their local communities on matters related to services provided by Wiltshire Council or the NHS, and represent these views at Area Boards.
- They would work with Area Boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- A champion could be an individual or a group who could represent the views of older people or carers in their area and who would already have contact with older people or carers.
- Champions would be able to advocate for older people or carers and be a focal point for identifying what service improvements or developments are required. They would link with and work with the Community Engagement Manager. A sum of £1000 had been identified for each community area for this purpose.

The Community Engagement Officer then introduced Ellen Blacker, the Area Board's existing Good Neighbour Co-ordinator who had expressed an interest in becoming our Older People's Champion.

### **Decision**

- **That Ellen Blacker is appointed as the Royal Wootton Bassett and Cricklade Area Board Older People's Champion.**

**Working with our young people to provide positive leisure activities - Pete Smith – Community Youth Officer, Wiltshire Council**

- The written report was noted.

**Supporting Community projects and facilities – Alexa Smith - Community Engagement Manager.**

**Decision**

**Purton Parish Council awarded £487.50 for the Dingle Information Board.**

***Reason***

***This application meets grant criteria 2015/16***

**Decision**

**Purton War Memorial and Village Centre Charity awarded £2,393.25 for Hearing loop and PA system for Purton Village Hall.**

***Reason***

***This application meets grant criteria 2015/16***

**Decision**

**Purton Community Café awarded £5,000 for community café and toilet.**

***Reason***

***This application meets grant criteria 2015/16***

**Decision**

**Oak & Furrows Wildlife Rescue Centre awarded £4,104.00 for Education Visitor Centre.**

***Reason***

***This application meets grant criteria 2015/16***

**Campus updates - Alexa Smith – Community Engagement Manager**

Points made included:

- In RWB a meeting of the previous SCOB group was held at which members confirmed they would like to continue their involvement with the Area Board in some form to make improvements to local facilities. A new terms of reference for the group was requested and would be put together and brought to the next Area Board meeting to be ratified.
- In Cricklade - mapping and gapping exercise had been completed by the advisory group. The group had identified potential service gaps against the original proposal for a campus in the town and started to look at how services could be delivered differently. This would become clearer once plans for the Stones Lane leisure centre were confirmed.

8	<p><u>Delegated Authority for the Community Engagement Manager and Community Youth Officer.</u></p> <p><b>Decision</b></p> <p><i>That in respect of urgent matters that may arise, the Community Engagement Manager, following consultation with members of the Area Board and the agreement of the Chairman and Vice-Chairman, may authorise expenditure to support community projects from the delegated budget of up to £5,000 in total between meetings of an Area Board.</i></p> <p><i>The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i></p> <p><b>Decision</b></p> <p><i>That in respect of urgent matters that may arise, the Community Youth Officer, following consultation with members of the Area Board and the agreement of the Chairman and Vice-Chairman, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board.</i></p> <p><i>The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.</i></p> <p><b>Community Area Grant Application</b></p> <p><b>Note</b></p> <p><i>The following grant application was taken post meeting under delegated authority by the Community Engagement Manager as the Area Board was now inquorate as Cllr Bob Jones had declared an interest as a member of Cricklade Garden Club and could not vote on the application.</i></p> <p><b>Decision</b></p> <p><b>Cricklade Garden Club awarded £880.98 for Gazebo.</b></p> <p><b>Reason</b></p> <p><b><i>This application meets grant criteria 2015/16</i></b></p>
9	<p><u>Spotlight on the Parishes</u></p> <p>The following written reports were noted:</p> <ul style="list-style-type: none"> <li>• Royal Wootton Bassett Town Council.</li> <li>• Cricklade Town Council.</li> </ul>

	<ul style="list-style-type: none"> <li>• Lyneham &amp; Bradenstoke Parish Council.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Task Group Reports and Decisions</u></p> <p>Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• The written report of the meeting of the 28 October 2015 was noted</li> </ul> <p>Older Peoples Accommodation Task Group</p> <ul style="list-style-type: none"> <li>• Work progressing.</li> </ul> <p>Cricklade Extra-Care Working Group</p> <ul style="list-style-type: none"> <li>• Work progressing.</li> </ul> <p>Caring about Dementia Task Group – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> <li>• Work progressing.</li> </ul> <p>Neighbourhood Planning Working Group (NEW –V)</p> <ul style="list-style-type: none"> <li>• Work progressing slowly, parishes were now working on their consultation strategies.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
11	<p><u>Community Engagement Manager Update - New Start, New Year</u></p> <p>The Community Engagement Manager advised that the Area Board would be trying a new more engaging format from the January 2016 meeting. Partners and local groups would be invited to take part in a longer networking session, with display stands and information to hand, before the Area Board business meeting starts.</p>
12	<p><u>Wrap Up</u></p> <p>Concerns were raised re the continuing temporary traffic lights at the entrance to the Gerald Buxton Sports Ground and the lack of any ongoing work taking place.</p>



*It was noted that this had been covered in the Written RWBSA update.*

*Highways – these works (funded by RWBSA) are to provide a ghost right hand turn into the site, footpath/cycleway from Coped Hall to site, toucan crossing at Coped Hall, high friction surfacing on reduction of speed limit, and connection to foul water rising main. Progress has been frustrated due to a number of factors, including utilities works, actual surface and drainage arrangements being substantially different to plan, and some issues with the contracted suppliers. RWBSA is hugely frustrated by the delays in the works, and continues to make every effort to manage the contractors through to the earliest completion.*